

Ankeny Christian Academy Contract for Acceptable Use of Technology

Part of our responsibility in preparing students for their future as Christian leaders is to teach them to properly use the tools they will utilize as adults. It is important that you and your child read and discuss the following contract regarding the use of the computer and the Internet in our classrooms. It is imperative that procedures for online access are followed. Inappropriate use will result in the loss of the privilege of technology usage. Other appropriate consequences for such violations may also occur.

Your child's use of technology will be supervised while at school and **students will only be allowed to use school issued technology while at school**. Please be aware that there is unacceptable and controversial material online that your child could access despite all of our precautions. We encourage you to use this opportunity to engage your child in family conversations about values and expectations while using online resources. You may contact your child's teacher if you have any questions or concerns about computer use or online access at ACA.

The following guidelines must be followed when using ACA computers or online access:

- Hold to biblical standards of what is right and godly in your internet/technology use
- Only teacher-approved technology usage is allowed while in the classroom.
- Chromebooks in grades 6-12 should be brought to school daily.
- Please treat all equipment with respect.
- School-owned chromebooks **must** remain in their protective case! Damage to a chromebook is unlikely if it is kept in its case.
- Chromebook batteries should be brought to school fully charged. An overnight charge is better for the battery.
- Students are responsible for the care of all school-owned technology.
- Respect the privacy of other computer users. Never attempt to open anyone else's files or use another person's name and password. **Never** share your password.
- Accessing websites that display unchristian information is not allowed. This includes inappropriate music and pictures. Honoring God with our online activity is a must.
- Do not use the computer to send or receive inflammatory messages.
- Never give out personal information such as your name, address, telephone number, school address, or send a picture of yourself or others.

- Follow copyright laws when using online resources. Be sure to credit the source of information in your research. This includes quotes, facts, graphics, sounds, movies, etc.
- School owned technology should only be used for school-sanctioned purposes.
- This equipment is, and at all times remains, the property of Ankeny Christian Academy.
- Identification has been placed on the Google Chromebook. These labels are not to be modified. Additional stickers, labels, tags, or marking are not to be added to the Chromebook or the protective case.

Student and Parent signatures will be required before school technology can be issued.

Parent and Student signatures on the electronic form signify agreement to the above guidelines in use of all technology related to Ankeny Christian Academy activities. It is understood that each student in 6-12 grade will be issued one Chromebook, one protective case, and one adaptor. In addition, I understand that the school's internet filtering system tracks all of a student's online activity while on a school device or on the school network.